



**WILDLIFE AREA MANAGER**  
**“House Rock Wildlife Area Manager”**  
**FIELD OPERATIONS DIVISION / REGION 2 / FLAGSTAFF BASED**  
**FLSA- Non-Exempt**  
**SALARY GRADE 19 (salary grade range \$33,435-\$59,812)**  
**REQUISITION #496049 / CLOSING DATE: 04/13/2021**

The mission of the Arizona Game & Fish Department is to conserve Arizona’s diverse wildlife resources and manage for safe, compatible outdoor recreation opportunities for current and future generations. It is our vision to be the national conservation leader supporting the continuation of the North American Model of Wildlife Conservation and Arizona’s most trusted, respected and credible source for wildlife conservation products, services and information.

**Description of Duties:** This position will be responsible for the day-to-day operations of the House Rock Wildlife Area (in northern Arizona) and management of the House Rock bison herd.

Major duties will include:

- Maintaining the facility, equipment, and vehicles
- Writes bison hunt recommendations
- Monitors water availability for wildlife and maintains water delivery infrastructure including hauling/pumping water as needed
- May assist with game and non-game wildlife surveys and report results and may capture, handle and transport wildlife
- Evaluates the area’s infrastructure needs and adheres to NEPA and internal EAC/cultural survey protocols
- Initiates, writes, and coordinates habitat monitoring and improvement projects with AGFD personnel, state and federal agencies, neighboring landowners, and various external entities
- Serves as the designated Department steward of House Rock Wildlife Area and conducts annual property inspections using the Department’s standardized criteria
- Conducts public outreach activities, including presentations, interpretation, and direction for the wildlife area
- Performs other duties as assigned

**Knowledge, Skills, and Abilities:** The candidate must have knowledge of: facility operation and management principles, perception of public needs, attitude and expectation regarding Fish and Wildlife Management, environmental issues and Department goals and objectives, vehicle and miscellaneous equipment operations and maintenance, wildlife management and habitats, wildlife capture and handling, wildlife surveying, basic first aid and safety techniques, knowledge and basic understanding of NEPA and other regulatory and environmental requirements.

The candidate will be skilled in: communication, conflict resolution, construction trades including plumbing, carpentry, fencing, cement work, masonry, welding, roofing, and sheet metal work. Maintenance and repair of motor vehicles and other equipment, use of hand tools and other repair

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*An equal opportunity, reasonable accommodations employer, the Arizona Game and Fish Department complies with the Americans with Disabilities Act of 1990. If you need accommodation in the employment process or this document in an alternative format, please contact our office at (623) 236-7326 or TTY 1-800-367-8939, prior to the closing date of the job in which you are interested. The Arizona Game & Fish Department is responsible for managing Arizona’s fish and wildlife resource as an enduring public trust. In addition, the Department is charged with promoting safe and responsible use of watercraft and off-highway vehicles. Funding is provided from the sale of licenses and permits; watercraft registration fees; federal excise taxes on firearms, fishing equipment, boats, and other sporting goods; State lottery revenues; donations on State income tax forms; and various contracts and grants. Department policy is set by the Arizona Game and Fish Commission, whose five members are appointed by the Governor. We stand in support of equality for and advancement of all people based on their qualifications and actions alone without regard to color, gender, age, religion, national origin, or disability.*



equipment and map interpretation and orientating. The candidate must be able to work alone in remote areas under extreme environmental conditions and time management.

The preferred candidate will possess professional experience in building trades and construction, managing construction projects, and private experience on a ranch or farm; or experience equivalent to a Wildlife Habitat Construction Technician II. The preferred candidate will possess experience in bison management, horsemanship, and hunting. The preferred candidate will also possess a Bachelor of Science degree in Wildlife Management or a closely related field. Position is required to live at House Rock Wildlife Area Headquarters.

If position is filled with a POST certified peace officer, the candidate must maintain all POST required training proficiencies and perform a minimum of 24 hours of law enforcement patrol per quarter.

Employment is contingent upon completion of a post-offer medical/physical examination and the agency's ability to reasonably accommodate any restrictions.

Position requires possession of and the ability to retain a current, valid state-issued driver's license appropriate to the assignment. Employees who drive on state business are subject to driver's license record checks, must maintain acceptable driving records and must complete any required driver training (see Arizona Administrative Code R2-10-207.12.). A commercial driver's license in good standing is preferred.

All newly hired employees will be subject to the E-Verify Employment Eligibility Verification program. Our work environment offers training opportunities and encourages career development.

The State of Arizona offers an outstanding comprehensive benefits package including:

- \* 13 days of vacation
- \* 12 sick days with accumulation benefits
- \* 10 paid holidays
- \* Participation in the nationally recognized Arizona State Retirement System
- \* Superior health care options
- \* Vision care, dental care, pharmacy benefits, and flexible spending account (options available)
- \* Life, long-term disability, and short-term disability insurance options are available
- \* Many more benefit programs are available

Arizona State Government is an EOE/ADA Reasonable Accommodation Employer

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